

DOWNLOADING E-BOOKS

For Sony Reader and Nook

PART I. Download Adobe Digital Editions Software

1. Go to the library's OverDrive page at <http://buckslib.lib.overdrive.com>. On the right hand side, there is a heading for "Getting Started". Click on **Adobe Digital Editions**. Click on the "**Get Adobe Digital Editions**" icon or on the link that is provided. This will take you to the Adobe website.
2. Scroll down until you see "**Adobe Digital Editions Installer**". Click on "Install".
3. Follow the downloading and installation process by clicking the "Next" and "Install" buttons.
4. When installation is complete, a "Setup Assistant" will come up. Click on "Continue". If you do not have an Adobe ID, click on the link "get an Adobe ID online". This will take you to the Adobe website. Click on "Create an Adobe Account". Fill out the form that follows and click "Continue" at the bottom of the page.
5. Go back to Adobe Digital Editions. Make sure that "Authorize Computer" is selected and enter in your Adobe ID (email address) and password that you just created.
6. Click the "Activate" button. *(Should you ever wish to de-authorize Adobe Digital Editions, you can do so by holding down Control, Shift, and D.)*

PART II. Find and Download an eBook from OverDrive

1. Return to the library's OverDrive page at <http://buckslib.lib.overdrive.com>. Search or browse to find an eBook.
2. Find a title and click on "Add to cart". *(Note: If you do not see "Add to Cart" but "Place a Hold" instead, this means that the title is checked out. You can place a hold and request to be notified when it is available for download.)*
3. When you have finished checking out items, click on "Proceed to Checkout" or "My Cart". Enter your library card number and PIN. Then, "Confirm check out".
4. Click "Download" to start downloading the eBook. A box will come up with options to "Open" or "Save". Click "Open". If asked which program to open with, select "Adobe Digital Editions".
5. Adobe Digital Editions will open and your book will appear in the library.

PART III. Transferring eBook to the eReader

Sony Specific Instructions:

Before you begin:

1. Verify your Sony Reader has v1.1 or higher firmware installed.
2. Install Sony Reader Library software onto your computer from <http://ebookstore.sony.com/download> if not installed already.
3. **Very important:** While unplugged, turn on your Sony Reader. Wait for it to turn on completely.

For Sony Reader and Nook:

4. Plug your eReader into your computer. Wait until the computer sees it.
5. Open up Adobe Digital Editions.
6. If you have not previously used your Sony Reader or Nook, Adobe Digital Editions will ask you to authorize it using your Adobe ID. (If you do not have an Adobe ID, you can create one at <https://www.adobe.com/cfusion/membership>.) Click on “Authorize Device”.
7. Once your eReader is authorized, you should see it in the Adobe Digital Editions screen, on the left under Bookshelves. Make sure you are in “Library View” (by clicking the icon of three books in the upper left corner of the screen). Your eReader should appear at the bottom of the list.
8. To transfer your eBook to your eReader, click on your previously downloaded eBook (see Part II of this guide) and drag it to your eReader icon. The book will transfer.
9. Disconnect your Reader.

Sony Reader

- To find your new eBook, go to Books.

Nook

- eBooks will appear in the “My Documents” category NOT the “My B&N Library” section. To see your downloaded library books, go to the “View My Documents” section.

PART IV. Using Adobe Digital Editions

1. All ebooks can be viewed and sorted in the Library View. There will be a banner on the upper right corner of a book cover, indicating how much time is left on it as well as if it has expired.
2. To open a book to read on your computer, double click on its cover. Or, activate the drop down menu next to the book you want to open by clicking the “Item Options” button, indicated by the arrow located to the left of the book. Select “Open Item”.
3. To return an item early, go back into the “Item Options” menu and select “Return Borrowed Item”. Otherwise, the book will be automatically returned when it is due.
4. To delete an item after it has expired, go back into the “Item Options” menu and select “Delete Item”.

WHAT TO DO WHEN YOUR BOOK EXPIRES

1. When your license to view the eBook expires, you will not be able to read it anymore. However, the data for the eBook will stay on your computer and eReader until you delete it.
2. To delete from Adobe Digital Editions, click on the “Item Options” arrow over the book title and click “Delete Item”.
3. To delete items from your eReader, refer to the eReader’s instructions.